



MODERNIZING AND ENHANCING INDIAN E-LEARNING EDUCATIONAL STRATEGIES – MIELES

MIELES Intermediate Quality Report (WP6)



1. Introduction

In accordance with the “Modernising and Enhancing Indian e-Learning Educational Strategies (MIELES)” project’s Quality Assurance Plan, the present document contains Work Package 6’s intermediate report, an analysis of the following three quality measures carried out by the MIELES Quality Committee:

1. Evaluation surveys of project activities (to assess the progress of the project, the communication dynamics, and the general management approach). These surveys include the following:
 - Workshop in Stockholm, May 2017
 - Roundtable in Nicosia, October 2017
 - Workshop in Bangalore, May 2018
2. Reviews of project deliverables, measureable by project status reports and discussions during meetings of the MIELES consortium.

The Quality Committee takes the opportunity of this report to remind partners that the Quality Plan requires that follow-up actions be performed in case of all formal meetings and events (internal as well as external) of the MIELES project. When formal meetings and events (both internal and external) take place, organising partners are requested to inform the Quality Committee in advance and to give a list of participants and their email addresses in order that they may participate in the project’s follow-up quality actions.

The report is intended for internal use, for an audience comprising the project coordinator and other partners, the external evaluator, and the European Commission.

Requested action 1: When organising formal meetings and events (both internal and external), organisers are requested to inform the Quality Committee and provide a list of participants and email addresses so that those in attendance may be requested to participate in quality follow-up actions.

2. Meetings of the MIELES consortium

In order to ensure that the internal meetings of the MIELES consortium are conducted satisfactorily and the objectives met, a feedback form is given to participants at the conclusion of each internal meeting. The results of the surveys are analysed by the MIELES Quality Committee, and based on these results, recommendations are devised to improve future meetings.

Survey content

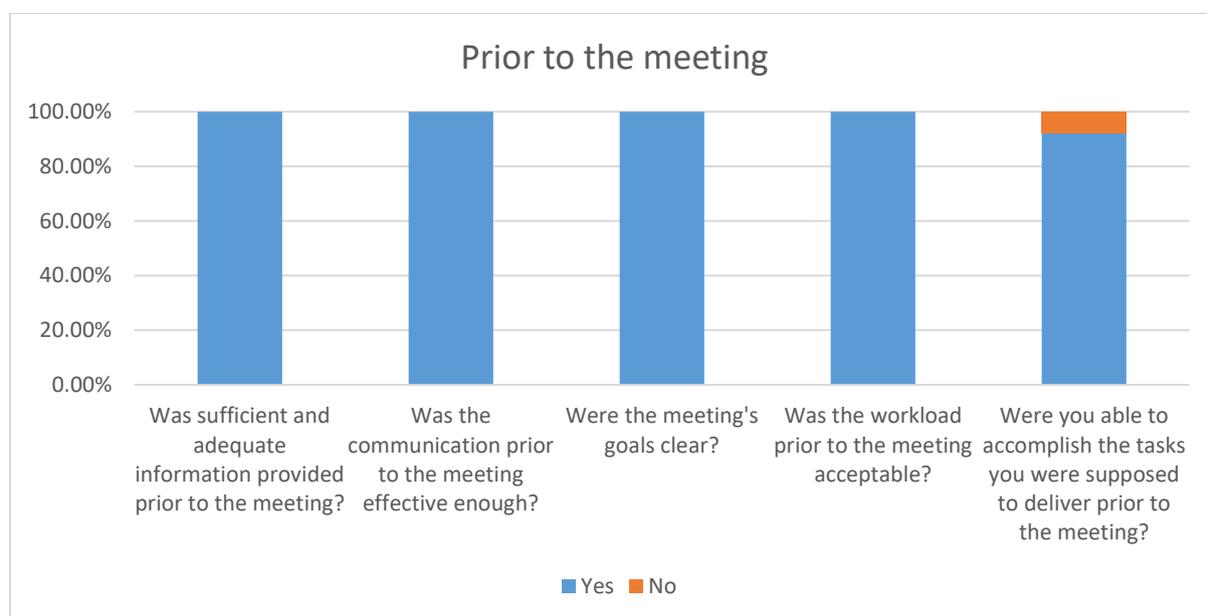
The surveys contained the following questions and opportunities for comments:

Prior to the meeting	YES	NO	Comments
Was sufficient and adequate information provided prior to the meeting?	<input type="checkbox"/>	<input type="checkbox"/>	
Was the communication prior to the meeting effective enough?	<input type="checkbox"/>	<input type="checkbox"/>	
Were the meeting’s goals clear?	<input type="checkbox"/>	<input type="checkbox"/>	
Was the workload prior to the meeting acceptable?	<input type="checkbox"/>	<input type="checkbox"/>	
Were you able to accomplish the tasks you were supposed to deliver prior to the meeting?	<input type="checkbox"/>	<input type="checkbox"/>	
The meeting	YES	NO	Comments
Was the set agenda respected? If any changes occurred, were they discussed and agreed upon?	<input type="checkbox"/>	<input type="checkbox"/>	

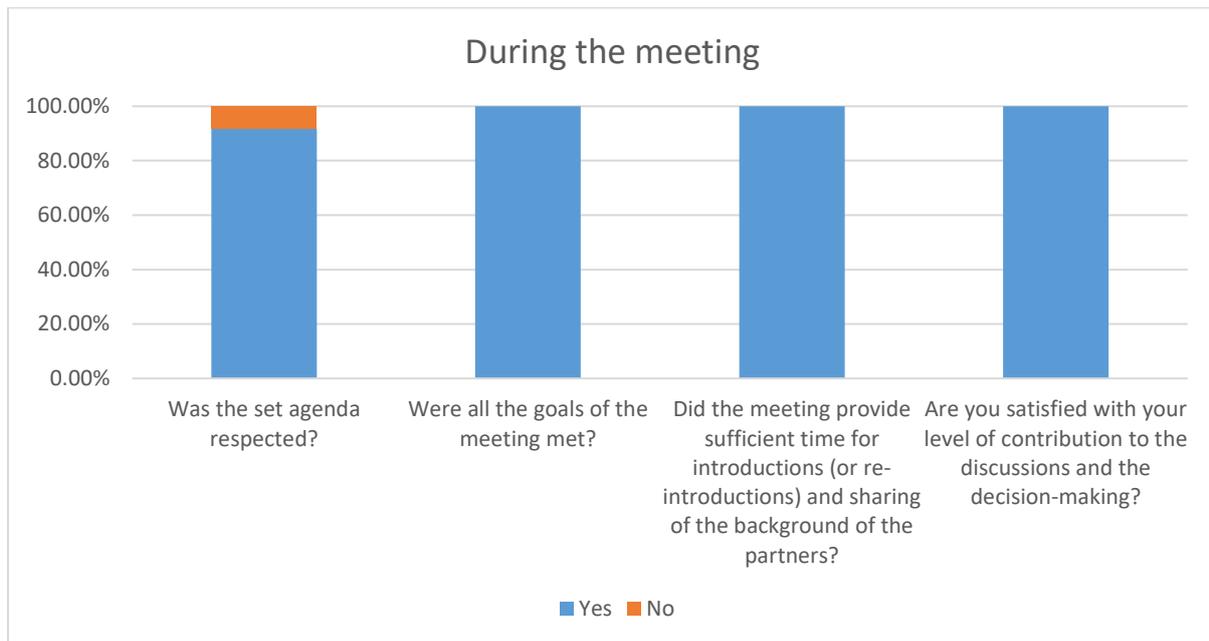
Were all the goals of the meeting met? If not, please specify which goals were not met?	<input type="checkbox"/>	<input type="checkbox"/>	
Did the meeting provide sufficient time for introductions (or re-introductions) and sharing of the background of the partners?	<input type="checkbox"/>	<input type="checkbox"/>	
Are you satisfied with your level of contribution to the discussions and the decision-making?	<input type="checkbox"/>	<input type="checkbox"/>	
Follow-up of the meeting	YES	NO	Comments
Do you consider that there is a clear and reasonable timeline for the future activities to be undertaken?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you consider that the necessary decisions were taken?	<input type="checkbox"/>	<input type="checkbox"/>	
Are the decisions taken clear and realistic to you?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you have a clear understanding of your overall and specific role in the project?	<input type="checkbox"/>	<input type="checkbox"/>	
Was the follow-up of the meeting done in an effective and timely manner?	<input type="checkbox"/>	<input type="checkbox"/>	
Additional elements	YES	NO	Comments
Were you satisfied with the working environment (venue, facilities, noise, light, etc.)?	<input type="checkbox"/>	<input type="checkbox"/>	
Were you satisfied with the accommodation, food (lunch and/or dinner), and the social activity (if any)?	<input type="checkbox"/>	<input type="checkbox"/>	

Feedback from the workshop in Stockholm, May 2017

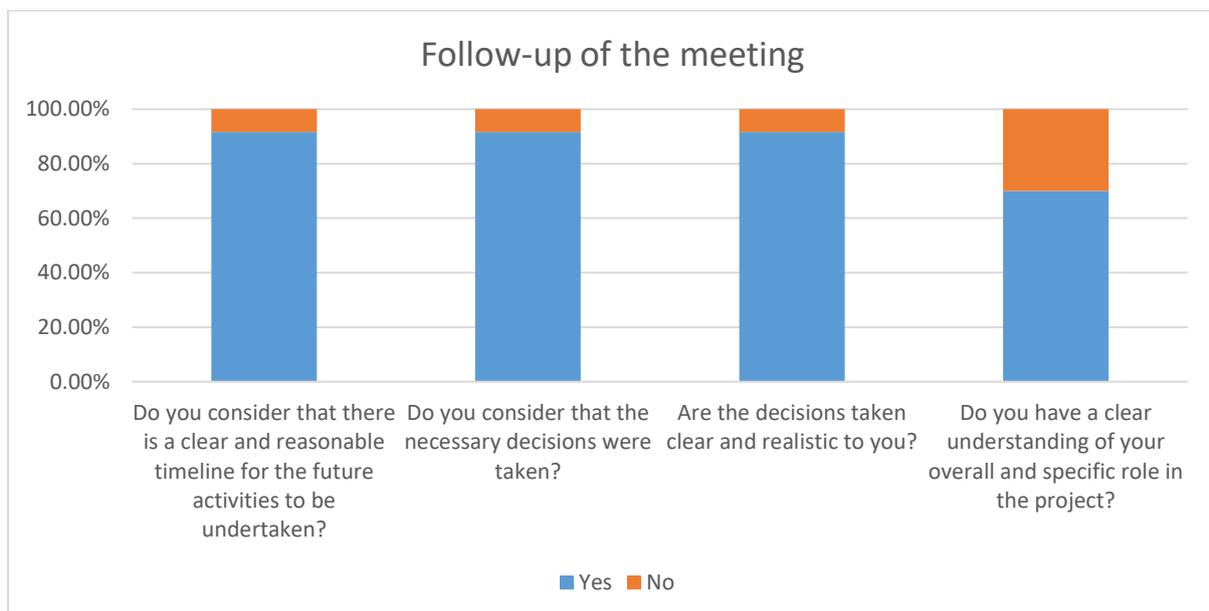
Thirteen participants of the Stockholm workshop responded to a request to complete a feedback form within two weeks of the workshop. Data collected from the survey are illustrated in the following charts.



Participants were pleased with the communication leading up to the meeting. One participant commented that he was not present at the kick-off meeting and so had to catch up with regard to understanding the goals and direction of the project. Another commented that he had a heavy workload and was not able to quite fulfil what was expected of him prior to the meeting.



Participants were pleased with the meeting itself; they found that their opinions were considered and respected. Participants would have liked for more opportunities for discussion and note that introductions are helpful, if they are done towards the beginning of the meeting, as there are usually newcomers present at meetings of the consortium.



While the content of the meeting was clear to participants, they indicated that they were less confident about expectations going forward. As was found later in the project, communicating with partners electronically is not an easy task; many emails go unnoticed and unanswered. It is vital that, henceforth, partners maximise the time in which they are gathered together to address any doubts about the forthcoming activities and the projected timeline. Furthermore, better follow-up from the meeting organisers could be made, for example, by sending out more extensive minutes and providing more immediate responses to queries from participants, etc.



Participants were very satisfied with the meeting’s practical arrangements. For future meetings, participants would like to see more warm vegetarian options and venues where there is a bit more space. Regarding the latter, it is important for partners to RSVP for the meetings by the requested deadline, in order to facilitate the meeting organisation.

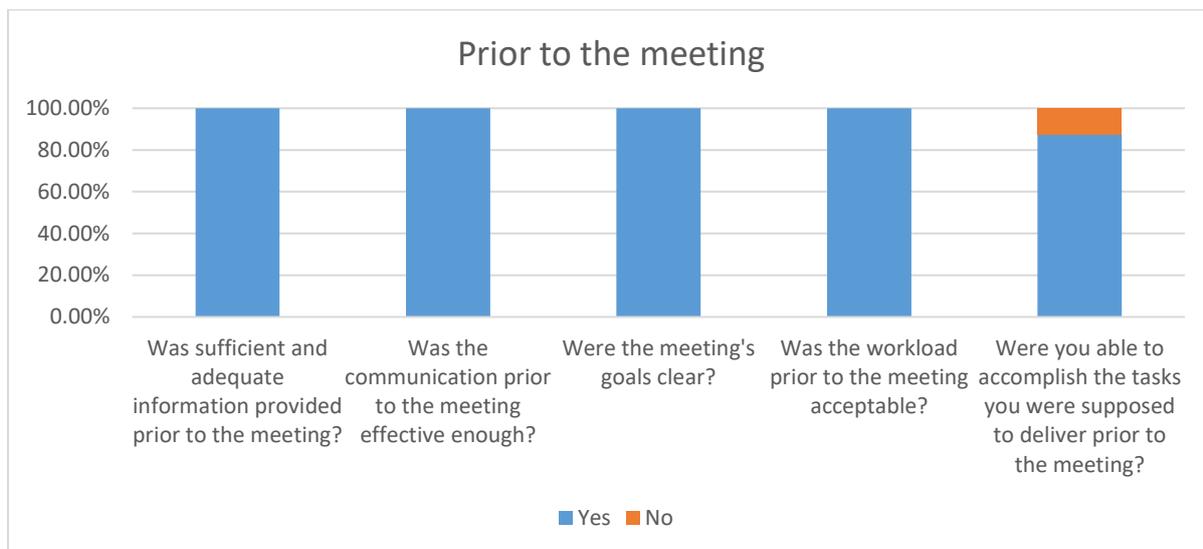
Participants expressed that they were particularly interested in learning about Amrita University’s Virtual Labs project and general conditions of the Indian higher education sector. A European partner remarked that he appreciated learning about innovative e-learning practices already existing in India, which may present opportunities for collaboration that were not previously known or otherwise considered by European partners. Another participant mused that capacity-building projects often require more time and that the consortium should already consider further funding opportunities, to ensure the sustainability of the project’s results.

Requested action 2: Meeting organisers are requested to improve follow up, by sending out more extensive minutes and providing more immediate responses to queries from participants, etc.

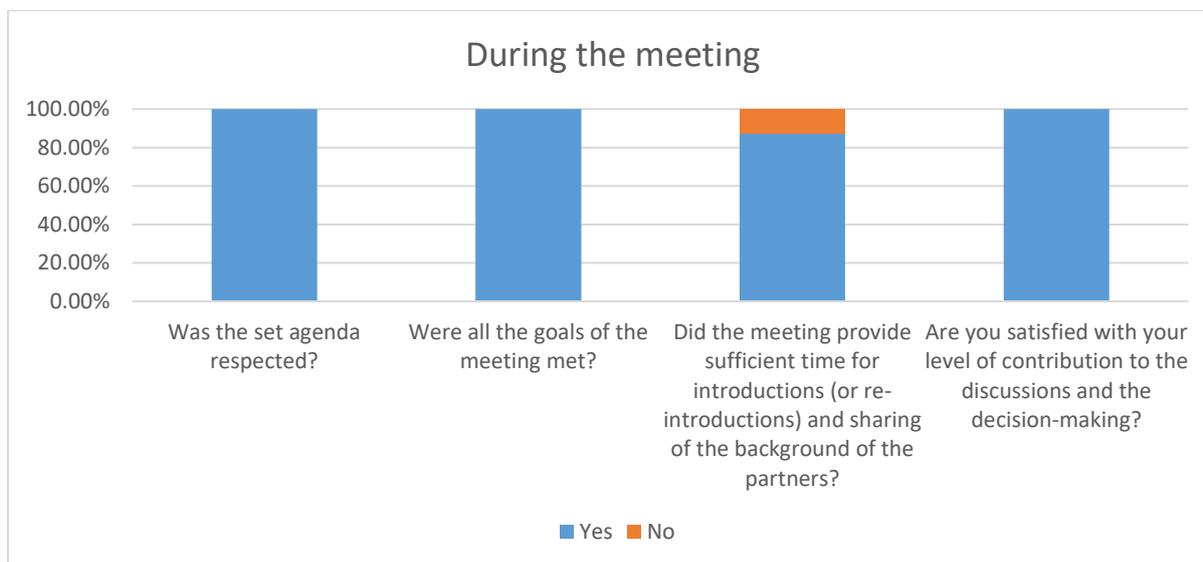
Requested action 3: Meeting participants are requested to inform organisers of their participation and dietary requirements in a timely manner.

Feedback from the roundtable in Nicosia, October 2017

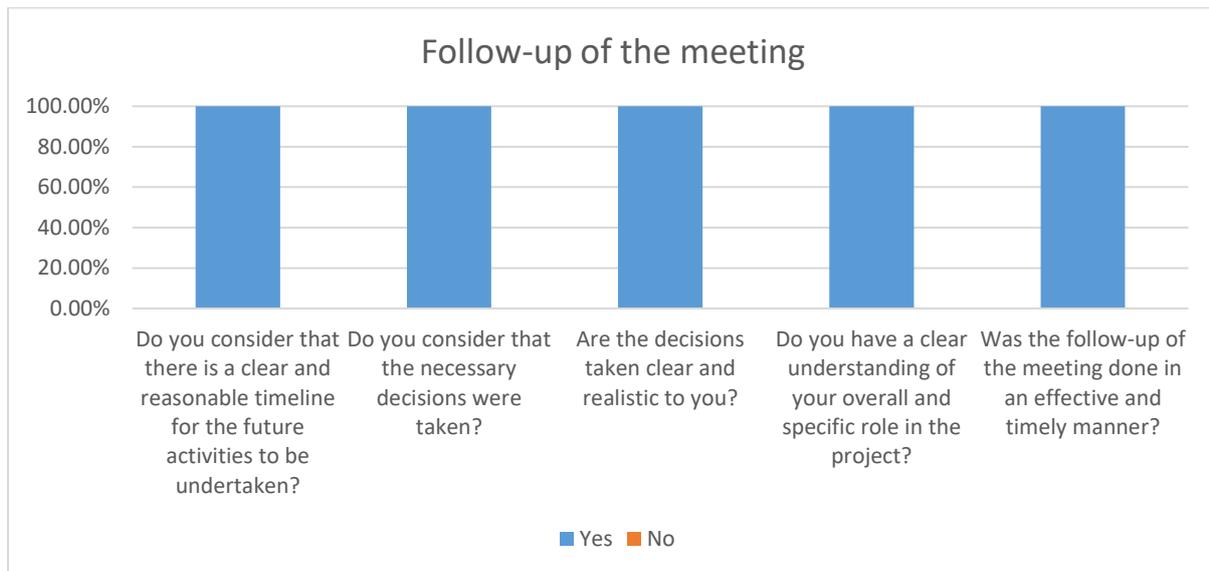
Eight participants of the Nicosia roundtable responded to a request to complete a feedback form within two weeks of the roundtable. Data collected from the survey are illustrated in the following charts.



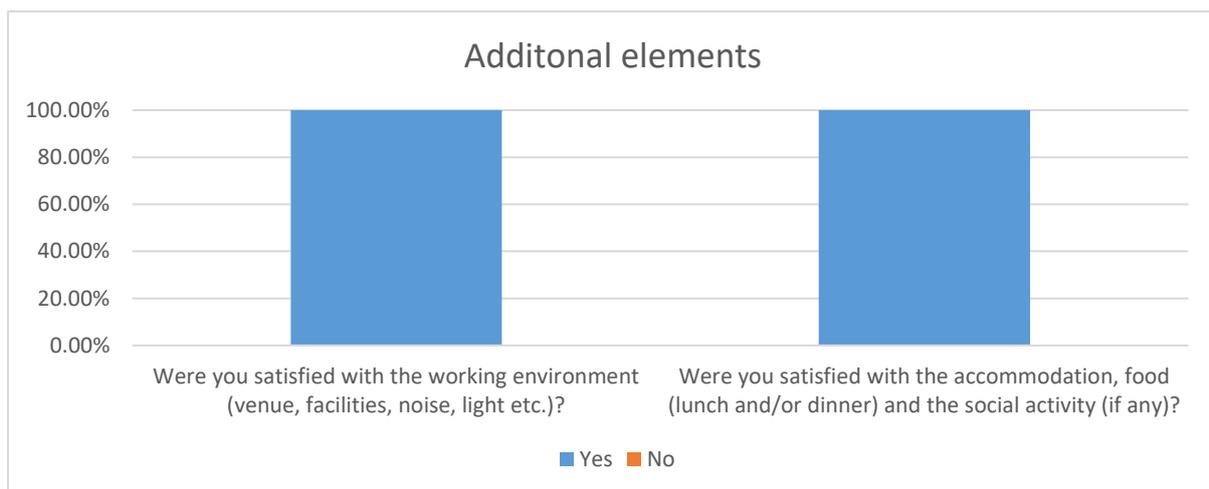
Participants were satisfied with the information and communication provided before the meeting. It was discovered later that there was confusion about whether European partners should have completed a SWOT analyses. Work package leaders are reminded to be specific when delivering instructions, and partners are requested to make enquiries and/or check the project description in case of any doubts.



Time was not designated for the (re-)introduction of participants. While one commenter pointed out that this is not necessary, as it was done one year earlier during the kick-off meeting, it is still a good practice and one that ensures that newcomers and people with less robust memories are comfortable in their environment and knowledgeable of the institutions represented and people in the room. It need not take much time, or it can be an early part of the informal programme. Knowing with certainty the names of people helps with networking and collaboration and ensures a convivial atmosphere.



Participants were satisfied with the follow-up of the meeting.



Participants were satisfied with the roundtable’s logistical arrangements.

Participants appreciated the SWOT analyses, commenting that they are useful also for other projects. Focusing on priorities after clarifying ideas through the SWOT analyses and translating them into an action plan was seen as a concern needing more attention.

One participant suggested establishing a group in order to discuss what changes could be adopted by Indian institutions to improve their e-learning strategies. Some areas of focus were proposed: structure (such as innovative learning space, etc.), working style (e.g. collaborative work, shared working spaces, etc.), teaching/pedagogical methods (e.g. collaborative learning, virtual labs, virtual tutors, etc.) and internationalisation (e.g. facilities for international students, international agreements, etc.).

The Quality Committee laments the survey’s low participation and acknowledges that there is a threat in the validity of this survey’s outcomes, as well as others, due to low participation rates. Despite reminders, less than half of the roundtable’s participants completed the survey, even though all were

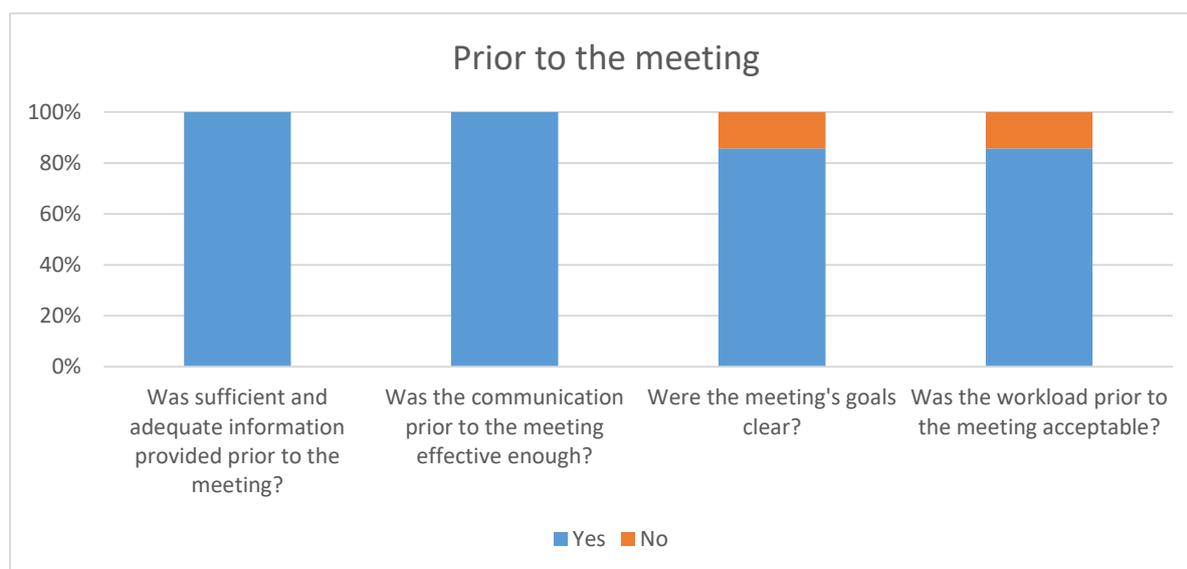
requested to do so. In the future, a question will be added, requesting the respondent to identify his/her institution (so that the Quality Committee can specifically follow up with those that are missing) in order to ensure that more representative conclusions can be drawn and suggestions for improvement made.

Requested action 4: Meeting organisers are requested to reserve time at the beginning of the meeting (or during an early part of the informal programme) to ensure that re-introductions are done, for newcomers and for people who may have forgotten.

Requested action 5: All participants of each meeting and event are requested to participate in the follow-up quality actions.

Feedback from the workshop in Bangalore, May 2018

Seven participants of the Bangalore workshop responded to a request to complete a feedback form within two weeks of the workshop (although for some questions, only six responses were received). As mentioned above, participants were requested to identify their institution in the survey, so that targeted reminders could be sent to those who had not completed the survey. Data collected from the survey are illustrated in the following charts.



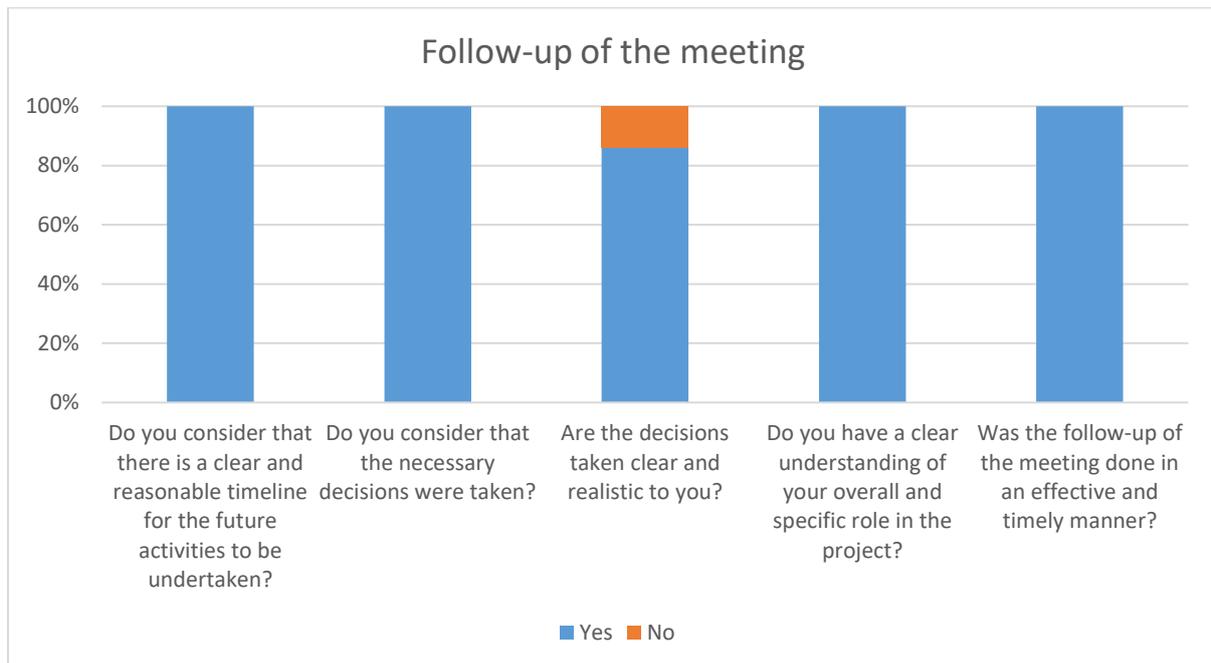
Participants were satisfied with the information and communication provided in advance of the meeting, although one remarked that the object of the breakout groups was not clear. Another commented that he was unable to prepare for the meeting, because not all of the Indian partner's strategies were uploaded to the Dropbox as requested. Meeting the deadlines for the deliverables is a prerequisite for the successful conduct of the project, and greater effort should be made to ensure this occurs.



The timing of the agenda was not respected, but all of the items were covered. Both Indian partners and European partners took longer than anticipated (in sessions 1 and 2). In fact, extraneous background was sometimes presented, causing individual presentations to run twice their intended length or more and causing the audience’s attention to wander. It is important that meeting organisers/work package leaders give specific, focused instructions to partners about what is expected of them; it is equally important that those receiving instructions communicate how they understand the instructions and then comply (concrete suggestions on how to improve the mode of communication are given below, at the end of Section 2).

Much of the time spent sharing unnecessary background information could have been used, for instance, on (re-)introductions, as there were several people present who had never before come to a MIELES meeting.

One participant commented that, because of the short amount of time left for the final agenda item, the decisions taken during the breakout discussions were rushed and not well elaborated.



Participants were satisfied with the follow-up of the meeting.

However, following the completion of this survey, structured minutes of the two parallel brainstorming sessions were not yet made available, just a memory protocol from one of the two sessions was circulated. For future meetings, minutes from the discussions should be taken and circulated in a timely manner. It may be helpful to appoint, on a voluntary basis, a minute keeper for each session.



Participants were satisfied with the meeting's logistical elements.

Participants appreciated the sharing of good practices that occurred during the meeting – one even commenting that NPTEL collaboration with European universities will be very interesting; yet another pointed out that European partners can learn a lot from the Indian partners about scalability in a massive, complex higher education system.

One participant remarked that more effective organisation of the activities and sub-projects is needed in order to ensure that the project's outcomes will be achieved. In fact, there is evidence that the project is losing focus and steam, and much of it may have to do with insufficient communication. For instance, partners are not preparing well for the in-person meetings. In the case of this meeting, some strategies were not uploaded to Dropbox in advance, some partner presentations were not as expected (containing too much extraneous information and running well over time), and partners are not responding to requests for feedback (this survey received less than 50% participation rate, despite reminders). As all of the above were communicated via email, it is pertinent now to consider whether other means of communication might be necessary. It is a common practice in projects for the consortium to have regular, virtual meetings, for instance. The time difference between India and Europe is not large, and such meetings (for example, for one hour every month) could help to bring some real clarity to all the partners and help sustain the project's momentum. Any relevant reminders can also be made during the virtual meetings. Furthermore, regular virtual meetings can greatly reduce or even eliminate the need for introductions during physical meetings.

In the next meeting of (nearly) all partners the organiser should reserve a session of about 30 minutes to question the poor response performance of some partners. After knowing the type of cause (e.g. structural, individual, communicative reasons) for the delays, appropriate steps can be taken by work package leaders and/or the coordinator. Such a session needs a well-prepared moderator with a good sense of de-escalation in communication to avoid mutual blame.

It is also recommended that the organisers of the next meeting allot time for the sharing of the outcomes of the Quality Committee (as contained in this report). As is evidenced in this report, partners are giving less and less consideration to this work package, and the quality of the project may suffer as a result. Giving it some dedicated attention could help motivate partners also in other aspects of the project.

Requested action 6: Partners are requested to make a greater effort in meeting deadlines, particularly those that correspond with and are needed for meetings. Participants need to have materials available in advance of meetings in order for them to prepare.

Requested action 7: Meeting organisers/work package leaders are requested to provide specific, focused instructions to partners about what is expected of them. When there is an indication of misunderstanding, organisers and work package leaders should react swiftly.

Requested action 8: For future meetings, minutes from the discussions should be taken and circulated in a timely manner. It may be helpful to appoint, on a voluntary basis, a minute keeper for each session.

Requested action 9: The MIELES coordinator is requested to initiate short monthly e-meetings, to ensure all partners are on track and to make any reminders, to ensure partners understand what is currently expected of them, and to facilitate better, more regular communication and networking.

Requested action 10: The organiser of the next consortium meeting is requested to reserve time for a session to address (1) poor/delayed performance of partners, where causes for this are investigated and solutions devised, and (2) the quality of the project, as summarised in this report.

3. Evaluation of the MIELES partnership, January 2018

MIELES project partners are sent a feedback survey (in conjunction with a project status report) twice during the duration of the project – after year 1 and after year 2 – to assess the communication dynamics and general management approach for the MIELES project. The results are used to help the Quality Committee identify any potential or current issues, so it may take actions for resolution.

Survey content

The survey contained the following questions and opportunities for comments:

Question	Very satisfied	Satisfied	Not satisfied	Not applicable
Are you satisfied that the deliverable dates are met/will be met according to the project plan?				
Are you satisfied with the level of involvement of your organisation?				
Are you satisfied with the level of involvement of the other partners?				
Have problems been addressed and resolved in a timely manner?				
What is your overall level of satisfaction with the project's ability to meet the set expectations?				
Are you satisfied with the quality process used during the project?				
What is your overall level of satisfaction with the project management process?				
Overall, are you satisfied with the amount of information you received during the project regarding status, problems, and progress?				
What communication, organisation, and general structural problems were encountered, and how could the project management have done better in these areas?				
Do you have any other questions or comments?				

Survey results

Seven project partners replied to the request for feedback between 11 – 31 January 2018:

- Centre for the Advancement of Research and Development in Educational Technology
- European Association for Quality Assurance in Higher Education
- KTH Royal Institute of Technology
- MEA Engineering College
- Technical University of Berlin
- University of Mysore
- University of Peloponnese

As the success of the project relies heavily on the participation of the Indian partners, and as only two out of seven Indian partners replied, ENQA made repeated attempts to follow up with those not listed above, finally receiving the requested contribution by 13 April from the following additional partners:

- Amrita University
- Indian Institute of Science
- Indian Institute of Technology Madras

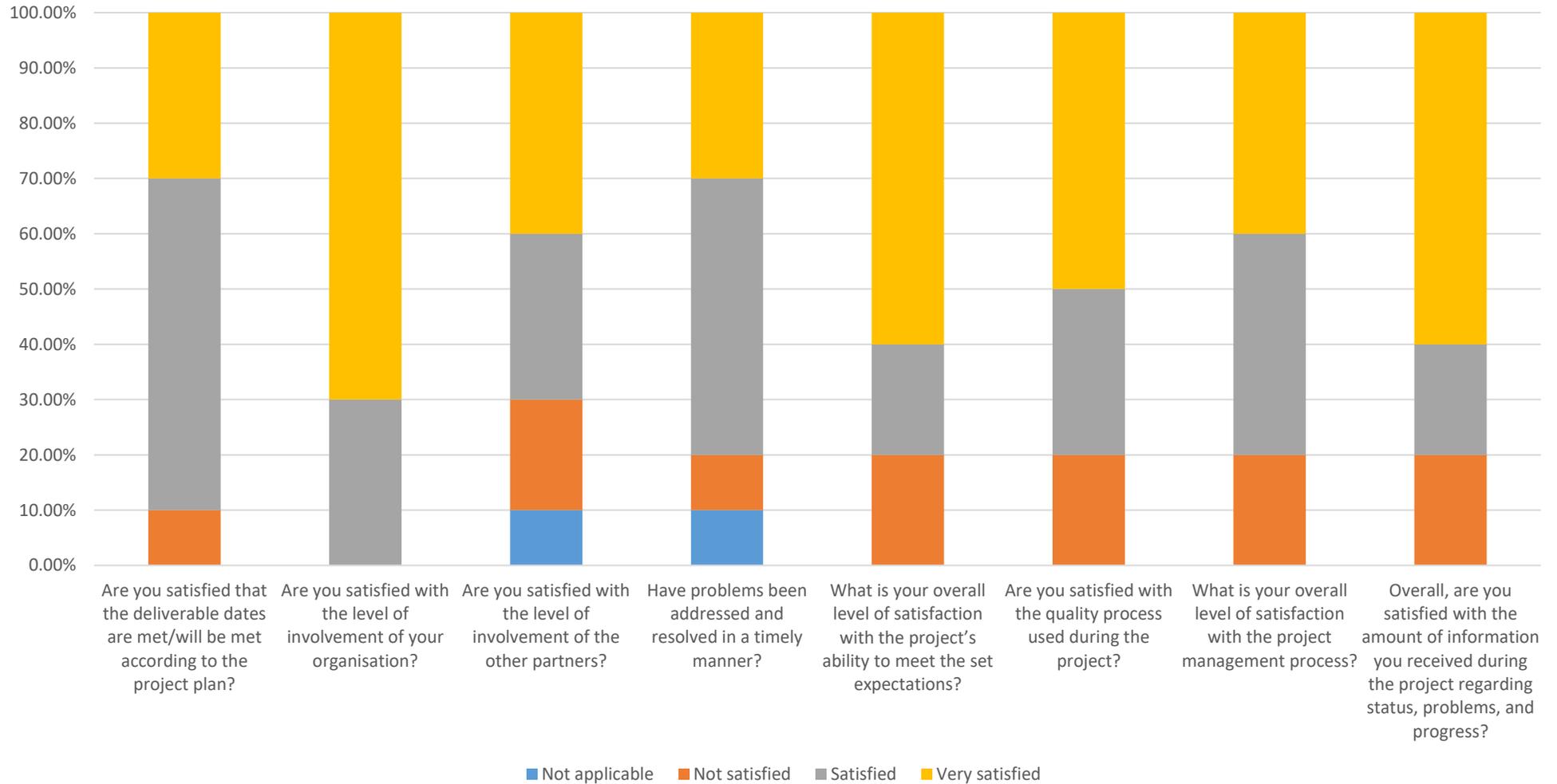
The remaining partners did not reply to the requests for contribution.



The graph on the next page depicts the results of the survey.



Please indicate your agreement with the following statements.



While project partners who responded to the survey gave mostly favourable responses to the above-shown questions, the comments reveal some apparent problems.

With regard to the above chart, the following comments were made:

When requesting work from project partners, only half of them reply on time. For those who submit work late, it is of poor quality and evidently done with haste, even though they were given months to complete a one-page document. This, therefore, affects my judgment with regard to whether I am satisfied with deliverable dates being met, the involvement of other partners, meeting the set expectations, and the quality process (which is not a priority for the project partners who did not send their reports on time or in good quality).

It is apparent from consortium-wide emails that other work package leaders are experiencing similar difficulties, indicating a problem with the overall project management and probably communication regarding status, problems, and progress.

I suspect that this project is not of priority for all partners because the people seem to be involved in several such projects and time allocated for this project is minimal. We could do much better and with more energy.

The project needs better organisation. For example, the financial management of the project is in total confusion and not clear. For partners outside EU, the money transfer has not happened in a smooth manner. It is still not clear how to get money for the time spent, procuring equipment mentioned in the proposal, etc. The EU rules and regulations are too complicated and there have been huge delays from UB (which I understand are beyond the control of the key people from UB).

Lead institutions in India are also not spending enough time to get connected with partners in India to formulate a strategy relevant to Indian institutions.

When asked to comment on communication, organisation, and general structural problems pertaining to the project, partners raised issues such as: problems meeting deadlines, financial management, and a lack of understanding of the EU rules.

Partners suggested a closer monitoring of the project's progress (e.g. weekly or fortnightly reminders, monthly Skype calls, etc.) and that other Indian partners' venues could be used for meetings, rather than those of the same partner(s). Another partner expressed concern about a need to revise their partnership agreement:

In the last project meeting in Nicosia, it was announced by the coordinator that the system of covering the cost of stay expenses will be transferred. This requires an amendment of the corresponding partnership agreements which has not been processed yet. This problem, if not resolved in the near future, might cause some problems in the participation of partners to the project activities.

4. Review of project deliverables, January 2018

In order to monitor the progress of the project activities and to help identify any potential or current issues, project partners were each requested to complete a project status report in conjunction with the evaluation of the MIELES partnership (presented in section 3).

Content of the project status reports

The project status reports contained the following questions and opportunities for comments:

Partner organisation	
Reporting period	
Date	
Contact person	

1. Main activities undertaken in the reporting period			
Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table below.			
WP No	Activity	End date	% of achievement

2. Results / outcomes and work plan
Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

3. Dissemination and valorisation
Please list the type of dissemination/valorisation activities that have been carried out by the partner during the progress period.

4. Additional comments and suggestions

Findings from an analysis of the project status reports

As with the evaluation of the MIELES partnership, seven project partners replied to the request for feedback between 11 – 31 January 2018:

- Centre for the Advancement of Research and Development in Educational Technology
- European Association for Quality Assurance in Higher Education
- KTH Royal Institute of Technology
- MEA Engineering College
- Technical University of Berlin
- University of Mysore
- University of Peloponnese

ENQA made repeated attempts to follow up with those not listed above, finally receiving the requested contribution by 13 April from the following additional partners:

- Amrita University

- Indian Institute of Science
- Indian Institute of Technology Madras

The remaining partners did not reply to the requests for contribution. The project status reports are available as an annex to this report.

As mentioned already, the project is running with a delay. There are activities from the project description that are not running as originally planned, and the deviations are not always clear to partners. There is general uncertainty about what is happening/expected.

Activities relating to dissemination are not as robust as they could be; this work package is not mentioned in many of the progress reports, an indication that little attention has been given to it. Partners could be reminded how to publicise and valorise the project's activities.

Partner participation in the quality work package is minimal; this work package is not mentioned in many of the progress reports, an indication that little attention has been given to it. The Quality Committee requests an opportunity to explain to partners how they could better contribute during the next consortium-wide meeting.

Requested action 11: Where there are deviations from the project description, these should be agreed democratically, and the coordinator and work package leaders are requested to make this *very* clear.

Requested action 12: Partners are requested to give more attention to the quality work package and the dissemination work package.

5. Annex – project progress reports

Partner organisation	Amrita Vishwa Vidyapeetham (Amrita University)
Reporting period	October 2016 – January 2018
Date	April 5, 2018
Contact person	Dr. Krishnashree Achuthan

5. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
1	SWOT Analysis, E-learning in Indian Institutions	May 2017	100
1	Attended Workshops on E-learning in Europe	May 2017	100
2	Need for elearning in the country in the area of laboratory education. Researching the areas where in elearning will be most necessary	June 2017	100
2	Designing elements of blended learning courses	July	100
2	Course curriculum development. Design of courses that could be taught in blended learning modes	August	100
2	Training material development	October	100
2	Piloting the training program.	November	100

6. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

The main outcomes included detailed SWOT analysis. Development of blended virtual laboratory curriculum. Development of training materials and piloting of program with a small number of faculty.

7. Dissemination and exploitation

Please list the type of valorisation activities that have been carried out by the partner during the progress period.

This is yet to start

8. Additional comments and suggestions

Partner organisation	CARDET
Reporting period	October 2016 – January 2018
Date	26/01/2018
Contact person	Charalambos Vrasidas, pambos@cardet.org Efi Nisiforou, efi.nisiforou@cardet.org

1. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
1	- Conduct mapping study on trends in e-learning strategies in Europe and India		100%
	- Presentation on SWOT methodology and guidelines		100%
	- Prepare SWOT analysis reports template, questionnaire and guide		100%
	- Review draft SWOT analysis from Indian partners and provide feedback		100%
2	- Develop institutional e-learning strategies templates and guide		100%
	- Present process and tools to partners		100%
	- Organise roundtable for the partnership, policy makers and additional experts to discuss the why and how of e-learning strategies.		100%
	- Focus group guide for visits and templates (included in the e-learning guide)		100%
	- Prepare PPTS and worksheets for Cyprus meeting (a. PPT plan for developing e-learning strategy and why is needed, b. Action plan template and, c. SMART Objectives)		100%
	- Prepare a report from the round table discussions (focus group 3 in Amrita) together with UB containing recommendations for institutional strategies.	(waiting for draft from UB)	

	- Review and provide feedback to Indian partners' institutional e-learning strategies	TBA – waiting for Indian partners to send their strategies	
5	Produce publications in international journals and deliver presentations at international conference (esp. CARDET)	ongoing	
6	Support the QA activities for the implementation of the QP (6.2) and cooperate in the selection of the external evaluator (6.3)	ongoing	
7	Monitor and coordinate the progress of all activities as part of the MT	ongoing	

2. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

- SWOT Analysis, guide, tools and questionnaire
- E-learning strategy guide and templates
- Organise a roundtable in Nicosia, Cyprus.
- Review and provide feedback on SWOT analysis reports
- Prepare templates and tools for preparing elearning strategies

3. Dissemination and exploitation

Please list the type of valorisation activities that have been carried out by the partner during the progress period.

Disseminate outcomes of project (e.g. roundtable in Nicosia) via FB channel

4. Additional comments and suggestions

Partner organisation	European Association for Quality Assurance in Higher Education (ENQA)
Reporting period	October 2016 – January 2018
Date	26/01/2018
Contact person	Lindsey Kerber

5. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
1	Cooperate with the design of the Mapping exercise	10-2017	100%
	Participate in the workshop (1.2)	5-2017	100%
	Support AIGA in the Swot analysis	10-2017	100%
	Support the experts travelling to India (1.4)	?	?
	Support the UB together with all the partners to prepare the internal document (1.5)	?	?
2	Attend the roundtable (2.1)	10-2017	100%
	Participate in the design of the focus groups Support the Indian partners in the draft strategy 2.5	5-2018	
3	Attend and participate in the workshop (3.1)	5-2018	0%
		TBD	

	Actively help to design and participate in the pilot 3 (3.5) and cooperate in the others Support IISC in developing and drafting the report on 3.6.	TBD	0%
4	Participate in the study visit in Berlin (4.1) Send an expert to the training 1 (4.2) Support TU Berlin in coordinating the different training programs	TBD TBD TBD	0% 0% 0%
5	Participate in the networking efforts to disseminate the results of the project both in Europe and in India. Participate in the final conference Contribute to the project's website	Ongoing TBD Awaiting UB	Ongoing 0% 0%
6	Lead Quality Committee (6.1) and support and develop the QA activities Implement the QP (6.2) Cooperate in the selection of the external evaluator (6.3)	Ongoing Ongoing Awaiting UB	50% 50% 0%
7	Support the UB in the general management of the project and the preparation of the reports.	Ongoing	25%

6. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

- Attended the Stockholm workshop, Nicosia roundtable, IITM/IISC focus groups
- Worked with the Quality Committee to draft the Quality Plan. Carried out activities in accordance with Quality Plan.
- Review and provide feedback on mapping and SWOT analyses

7. Dissemination and exploitation

Please list the type of valorisation activities that have been carried out by the partner during the progress period.

Disseminate MIELES project on ENQA website, annual reports

8. Additional comments and suggestions

Partner organisation	Indian Institute of Science (IISc)
Reporting period	October 2016 – January 2018
Date	10 APR 2018
Contact person	K V S HARI

1. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
1	Preparation		100
2	Development		100
3	Development		50

2. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

IISc has formed a core team to strategize the e-learning activity in the Institution. Top leadership of IISc has been briefed about a draft plan. Work in progress to formulate the action items for the same.

3. Dissemination and exploitation

Please list the type of valorisation activities that have been carried out by the partner during the progress period.

The partner organised a focus group workshop in Dec 2017 for all partners and many invitees which formed part of the dissemination activity. Further, the partner has met with IIMB team to formulate a strategy for developing e-learning infrastructure for IISc

4. Additional comments and suggestions

Partner organisation	Indian Institute of Technology Madras (IITM)
Reporting period	October 2016 – January 2018
Date	March 23 rd , 2018
Contact person	Dr. Prathap Haridoss, Kavitha G.R.

1. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
FG1	FOCUS GROUP Meeting: <i>'The development, provision and utilization of non-self-paced complete on-line courses'</i> 4 th December, 9.00 HS.	8-9 May, 2017	90%
FG2	FOCUS GROUP Meeting: <i>'The development, provision and utilization of non-self-paced complete on-line courses'</i> 4 th December, 9.00 HS	December 4 th 2017	90%

2. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

A detailed SWOT analysis was undertaken to examine various aspects of the online course development. Content creation, content delivery, interaction with colleges, and interaction with Industry were looked at in great detail. The summary of the swot analysis was as follows:

Strengths

- 1) High quality faculty

- 2) Courses are free
- 3) Low cost for exam – scholarships arranged
- 4) Considerable experience gained in 3 years
- 5) Innovative feature of Local Chapters
- 6) Unique in having proctored exam standard
- 7) e-verifiable certificate from the IITs/IISc
- 8) Over 355 courses, 1.5 million enrolments, 80,000+ certificates issued.
- 9) Courses across all major Engineering disciplines already made available

Not limited to popular/commercial courses

Weaknesses

- 1) Portal support faces uncertainties
- 2) Financial support issues
- 3) Minimal publicity activities so far
- 4) Industry interface yet to be established
- 5) Exam complexity leads to unpredictable issues on exam day
- 6) Extent of operation stretches existing office thin
- 7) Faculty expectations may be very different from student expectations – tailoring course to a very diverse audience is difficult for faculty

Opportunities

- 1) Significant lack of faculty resulting in strong demand from community – Potential FDP
- 2) Industry needs workforce training without loss of working days
- 3) Industry needs focussed hiring process
- 4) Students in tier 2 and tier 3 cities need a platform to showcase their capabilities
- 5) No other avenue available for students to display their expertise on individual subjects nationally

Threats

- 1) International entities trying to sell based on their name recognition
- 2) Multiple players with less rigour could result in dilution of the process and a loss of interest
- 3) Faculty of institutions may feel a threat to their jobs and hence resist acceptance – necessary to be inclusive
- 4) Internet bandwidth limitations in smaller towns may slow penetration

3. Dissemination and exploitation

Please list the type of valorisation activities that have been carried out by the partner during the progress period.

NPTEL has been actively conducting workshops to disseminate the information regarding online courses to a large cross section of students and faculty across the country. AICTE and UGC have enabled credit transfer for colleges from NPTEL courses. There is also interest in using this content for faculty development programs. NPTEL now has over 1600 local chapters in colleges across India. NPTEL has also started an Industry Associate program to include industries in this process

4. Additional comments and suggestions

More efforts are being undertaken to get additional value for the student communities across India by including the possibility of summer internships at IITs, and enabling employment fairs for them

Partner organisation	MEA Engineering College
Reporting period	October 2016 – January 2018
Date	31-01-17
Contact person	NASEEL IBNU AZEEZ

1. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.			
WP No	Activity	End date	% of achievement
1	EU portal updation, Project document preparation, Documentation works regarding MOU, Registration completed	October 2016	100
1	Kick off meeting at University of Barcelona- State of play and need assesment for e-learning	November 2016	95
1	Media Conference at Kerla India regarding MIELES project	January 2017	80
1	MIELES meeting at Stockholm, Sweden	May 2017	90
1	Swot Committee formation and meetings, Conducting Surveys, Swot Analysis and report Preparation	June 2017	95
1	Expert visit in MEAEC, official meeting with KTH experts with MEAEC management, Done SWOT Analysis Validation	September 2017	90
2	MIELES meeting at Cyprus- Preparation of comprehensive e-learning institutional strategies draft done	October 2017	90
2	e-learning institutional strategies committee formation, strategy development report done	November 2017	95
2	MIELES meeting at IITM Chennai- Focus group regarding Implementing e-learning strategies	December 2017	95
2	MIELES meeting at IISc Bangalore- Focus group regarding Implementing e-learning strategies	December 2017	95
2	Equipment purchase tendering started	December 2017	40

<p>2. Results/outcomes and work plan</p> <p>Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.</p> <ul style="list-style-type: none"> • Successfully enrolled to EU portal for the commencement of project • E-learning trend mapping done • Media conference conducted in Kerala and informed neighbouring institutes regarding MIELES • SWOT analysis completed • Institution e-learning strategy framed • Tendering process for equipment purchase started
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<p>3. Dissemination and exploitation</p> <p>Please list the type of valorisation activities that have been carried out by the partner during the progress period.</p>
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<p>4. Additional comments and suggestions</p>
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Partner organisation	University of Mysore (UOM) UNIMYS
Reporting period	October 2016 – January 2018
Date	25/1/2018
Contact person	Dr. G Hemantha Kumar

<p>1. Main activities undertaken in the reporting period</p>

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
WP1	State of Play and Needs Assessment for e-learning in Indian higher education	9/5/2017	100%
WP1	SWOT Analysis: E-learning in Indian institutions	10/7/2017	100%
WP1	SMART Objectives of University of Mysore for e-learning strategies	7/10/2017	100%
WP2	Towards comprehensive e-learning institutional strategies Focus Group 2: Collaborative online courses	4/12/2017	100%

2. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.

- Presentation of e-learning strategies of UOM at Barcelona
- Preparation of SWOT analysis report by UOM on E-learning in Indian institutions at Stockholm
- Preparation of SMART Objectives of University of Mysore for e-learning strategies
- Participated in meeting organized by Focus Group 2 on Collaborative online courses

3. Dissemination and exploitation

Please list the type of valorisation activities that have been carried out by the partner during the progress period.

- Formed a team for conducting SWOT analysis
- Reviewed the e-learning infrastructure in the UOM
- Adapted the e-learning strategies in the UOM
- Submitted the list of invoices for equipment purchase.

4. Additional comments and suggestions

Nil

Partner organisation	TU Berlin
Reporting period	October 2016 – January 2018
Date	14.02.2018
Contact person	Stefan Hillmann

1. Main activities undertaken in the reporting period

Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.

WP No	Activity	End date	% of achievement
4	4.1 Study Visit to Europe for Senior Management	01-03-2019	5%
4	4.2 Training exercise on QA for e-learning	01-04-2019	0%
4	4.3 Training exercise on collaborative online courses	01-06-2019	5%
4	4.4 Training exercise on management and training for e- learning	01-07-2019	0%

2. Results/outcomes and work plan

Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please

indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.
Activities 4.1 and 43: First definitions and preparations at TU Berlin regarding potential topics, responsible persons and teaching methods.

3. Dissemination and exploitation Please list the type of valorisation activities that have been carried out by the partner during the progress period.
- set up a project-related website on TU Berlin's online presence

4. Additional comments and suggestions

Partner organisation	University of Peloponnese (UOP)
Reporting period	October 2016 – January 2018
Date	25/1/2018
Contact person	Prof. Kostas Dimopoulos

1. Main activities undertaken in the reporting period Please summarise the main activities carried out by your organisation during the reporting period. Please indicate the level of achievement of the project tasks that your organisation is responsible for and the resources allocated to these activities in the table here below.			
WP No	Activity	End date	% of achievement
1	Cooperation for the design of the Mapping exercise (1.1)	31/8/2017	100
1	Formulation of the results of the workshop on trends of e-learning in Europe (1.2)	31/8/2017	100
1	Support of IISC in the SWOT analysis (1.3)	30/9/2017	100
1	Support of the experts travelling to India (1.4)	30/11/2017	100
1	Support the UB in developing the compendium of the SWOT analyses (1.5)	31/12/2017	50
2	Attendance of the roundtable on why and how of e learning strategies-formulation of the outcomes (2.1)	31/10/2017	100
6	Participation in Quality Committee (6.1)	31/10/2017	20
6	Support and develop the QA activities and implement the QP (6.2)	30/11/2017	25

2. Results/outcomes and work plan Please list the results/outcomes of the activities that took place during the progress period. Please indicate if any updates have been made to the project work plan. In case of deviation from the work plan, please indicate the activities/results concerned, the amount of delay and the corrective actions taken to improve the situation.
- Mapping study on trends in e-learning strategies in Europe and India - Introductory workshop on trends in e-learning in Europe, workshop to prepare SWOT results - Preparation of visits of European experts teams to validate SWOT exercise

3. Dissemination and exploitation Please list the type of valorisation activities that have been carried out by the partner during the progress period.
Internal announcement about the project in our institution

4. Additional comments and suggestions



In case of alterations of the financial scheme agreed initially new partnership agreements should be signed with the involved partners. The coordinators should act proactively as far as this task is concerned.

